

**MINUTES OF MEETING**

**LAKESIDE PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING**

**Thursday, November 14 2019 at 11:35 a.m.**

**The Offices of Highland Homes**

**3020 South Florida Avenue, Suite 101**

**Lakeland Florida 33803**

Board Members present at roll call:

Joel Adams	Vice Chairman
Brian Walsh	Assistant Secretary
Jeffery Shenefield	Assistant Secretary
Dan Lewis	Assistant Secretary

Also Present:

Roy Van Wyk	Hopping Green & Sams, P.A.
Jane Gaarlandt	PFM

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The meeting was called to order at approximately 11:35 a.m. Those in attendance are outlined above.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Administration of the Oath of Office  
to Newly Elected Board Members**

Ms. Gaarlandt administered the oath of office to Mr. Walsh, Mr. Shenefield, and Mr. Lewis.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-01,  
Canvassing and Certifying the  
Results of the Landowners' Election**

Ms. Gaarlandt noted that the results of the Landowners' election were as follows;

1. Mr. Walsh was awarded 85 votes
2. Mr. Shenefield was awarded 91 votes
3. Mr. Lewis was awarded 91 votes.

Mr. Shenefield and Mr. Lewis will each serve a 4-year term and Mr. Walsh will serve a 2-year term.

ON MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved Resolution 2020-01, Canvassing and Certifying the Results of the Landowners' Election.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-02,  
Appointing District Officers**

The current slate of officers is as follows: Ms. Lee Saunders as Chairperson, Mr. Joel Adams as Vice-Chair, Ms. Jane Gaarlandt as Secretary, Mr. Brian Walsh, Jeffery Shenefield, and Mr. Dan Lewis as Assistant Secretaries, Ms. Jennifer Glasgow as Treasurer and Ms. Lubna Sidder as Assistant Treasurer.

Ms. Gaarlandt requested that Ms. Jennifer Walden be added as an Assistant Secretary.

On MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved Resolution 2020-02, Appointing District Officers with Ms. Lee Saunders as Chairperson, Mr. Joel Adams as Vice-Chair, Ms. Jane Gaarlandt as Secretary, Ms. Jennifer Walden, Mr. Brian Walsh, Jeffery Shenefield, and Mr. Dan Lewis as Assistant Secretaries, Ms. Jennifer Glasgow as Treasurer and Ms. Lubna Skider as Assistant Treasurer.

**SIXTH ORDER OF BUSINESS**

**Consideration of Minutes of the  
October 10, 2019 Board of  
Supervisors Meeting and the  
November 5, 2019 Landowners'  
Meeting**

The Board reviewed the minutes of the October 10, 2019 Board of Supervisors Meeting and the November 5, 2019 Landowners' Meeting.

ON MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved the minutes of the October 10, 2019 Board of Supervisors Meeting and the November 5, 2019 Landowners' Meeting.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-03,  
Adopting a Fiscal Year 2018-2019  
Amended O&M Budget**

Ms. Gaarlandt noted that the District has not exceeded the overall budget, however there are some adjustments to a number of the line items.

ON MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved Resolution 2020-03, Adopting a Fiscal Year 2018-2019 Amended O&M Budget.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-04,  
Amending the Resolution Setting a  
Public Hearing Date on the Adoption  
of Amended and Restated Rules of  
Procedure**

District staff suggested January 9, 2020 as the date of the public hearing for the adoption of the Amended and Restated Rules of Procedure.

ON MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved Resolution 2020-04, Amending the Resolution Setting the Hearing Date for January 9, 2020 as the Public Hearing Date on the Adoption of Amended and restated Rules of Procedure.

**NINTH ORDER OF BUSINESS**

**Consideration of Landscape  
Maintenance Agreement**

Ms. Gaarlandt stated that this is still being worked on. There was a preliminary proposal and there are some amendments required.

ON MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, the Board approved the Vendor and using the standard form agreement and authorized the Chair to execute the agreement, which will come back for ratification by the Board.

**TENTH ORDER OF BUSINESS**

**Consideration of Easement Agreement between the District and heritage Baptist Church-Tabled**

**ELEVENTH ORDER OF BUSINESS**

**Ratification of Payment Authorization Nos. 60 - 62**

The Board reviewed Payment Authorization Nos. 60 - 62.

ON MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Board ratified Payment Authorization Nos. 60 - 62.

**TWELFTH ORDER OF BUSINESS**

**Review of Monthly Financials**

The Board reviewed the Monthly Financials through October 31, 2019 which is the first month of the new fiscal year. There was no action required by the Board.

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**District Counsel –** No Report

**District Engineer –** Not Present

**District Manager –** No Report

**FOURTEENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience Comments**

There were no Supervisor requests and there were no members of the public present.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Gaarlandt requested a motion to adjourn the meeting.

ON MOTION by Mr. Adams, seconded by Mr. Walsh, with all in favor, the November 14, 2019 Board of Supervisor's Meeting for the Lakeside Preserve Community Development District was adjourned.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman