

MINUTES OF MEETING

**LAKESIDE PRESERVE COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING**

Thursday, December 12, 2019 at 11:34 a.m.

The Offices of Highland Homes

3020 South Florida Avenue, Suite 101

Lakeland Florida 33803

Board Members present at roll call:

Lee Saunders	Chairman
Joel Adams	Vice Chairman
Brian Walsh	Assistant Secretary
Jeffery Shenefield	Assistant Secretary
Dan Lewis	Assistant Secretary

Also Present:

Michelle Rigoni	Hopping Green & Sams, P.A.
Jane Gaarlandt	PFM
Dexter Glasgow	PFM

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at approximately 11:34 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the
November 14, 2019 Board of
Supervisors Meeting**

The Board reviewed the minutes of the November 14, 2019 Board of Supervisors Meeting.

ON MOTION by Mr. Saunders, seconded by Mr. Shenefield with all in favor, the Board approved the minutes of the November 14, 2019 Board of Supervisors Meeting.

FOURTH ORDER OF BUSINESS

**Consideration of Gate Tech Inc.
Proposals for Pedestrian Gate**

Ms. Rigoni stated that the District received from the HOA a request to put in a pedestrian gate on the sidewalks. In reviewing the Property Appraisers Website and the plat it seems like it may be on the roadway owned by the HOA. If it is on District property it cannot be a hard gate because the District cannot restrict access to the public and if it is on the HOA side it is up to the HOA/Developer to approve it or not. This item was tabled until the next meeting.

FIFTH ORDER OF BUSINESS

**Consideration of Landscape
Maintenance Agreement**

Ms. Rigoni explained that the board previously approved a proposal and this contract formalizes an agreement between the District and the Contractor.

ON MOTION by Mr. Walsh, seconded by Mr. Shenefield with all in favor, the Board approved the Landscape Maintenance Agreement.

SIXTH ORDER OF BUSINESS

**Consideration of Easement
Agreement between the District and
Heritage Baptist Church**

Ms. Gaarlandt received information which she distributed to the Board. The District was provided a legal description and sketch of the location. District Counsel reviewed it and will be drafting an easement agreement to be brought back for the Board's ratification.

ON MOTION by Mr. Walsh, seconded by Mr. Saunders, with all in favor, the Board delegated authority to the Chair to work with District Staff to finalize the easement Agreement and bring it back for ratification.

SEVENTH ORDER OF BUSINESS

**Ratification of Payment Authorization
Nos. 63 - 65**

The Board reviewed Payment Authorization Nos. 63 - 65. Ms. Gaarlandt noted that she was just handed an Authorization No. 66, which is under separate cover. The Payment Authorizations are for a total of \$8,411.89 for regular expenses for the District.

ON MOTION by Mr. Adams, seconded by Mr. Shenefield, with all in favor, the Board ratified Payment Authorization Nos. 63 - 65.

Ms. Gaarlandt requested a motion to approve Payment Authorization No. 66.

ON MOTION by Mr. Adams seconded by Mr. Saunders, with all in favor, the Board Approved Payment Authorization No. 66.

EIGHTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the Monthly Financials through November 30, 2019. There was no action required by the Board.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – Mr. Glasgow provided an update regarding his site visit. He met with the new Landscape Contractor to verify which areas belong to the HOA and which belong to the CDD. He explained that importance of keeping the grass clippings out of the pond. The ponds are in a delicate state and the Aquatics vendor is trying to bring them up to quality but having the extra nutrient in the pond could be a detriment. The maintenance contractor was requested to keep a regular schedule.

Mr. Glasgow noted that the entry way and boulevard belong to the HOA not the CDD. The Board discussed that the CDD budgeted that for

maintenance. A discussion took place regarding maintenance of that area.
The District will not make any changes yet.

District Manager – No Report

NINTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no Supervisor requests and there were no members of the public present.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Gaarlandt requested a motion to adjourn the meeting.

ON MOTION by Mr. Saunders seconded by Mr. Shenefield with all in favor, the December 12, 2019 Board of Supervisor's Meeting for the Lakeside Preserve Community Development District was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman